

Planning Sheet for Moving Your Course from Old School to Modern Technology

Overall goals. What are your goals? What do you need to accomplish?

Course goals. What are your goals for your course or curriculum?

Course Learning Objectives. What are your course learning objectives? *Note: these should be measurable and written from the perspective of the student*

Teammates. Who are possible allies, partners or collaborators? *These might include: your Extension and other academic peers, subject matter experts, academic technologists or distance education resource persons.*

Budget resources. Where can you get assistance with cash or in-kind contributions and/or release time for yourself?

Evaluation resources. Where can you find resources for course evaluation?